

CSS Committee Meeting - Minutes

Location:	LG23 + Discord
Date:	Tuesday 18th November
Time:	18:30 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Maddy Lardner (ML), Fearne Townsend (FT), Deji (D), Joseph Adams (JA), Oli Baker (OB)

- 1 Apologies MW
 - Rohit
 - Sumeet
 - Toby
 - Amrit
 - Albert
- 2 Adoption of Previous Minutes MG
 - Minutes approved
- 3 Matters Arising All
 - **Movember**
 - **UoB STAR**
 - **ACTION M: Invite UoB STAR to a meeting**
 - Action carried forwards
- 4 Committee Handover All
 - **Drive Transfers**
 - **Action TL: Find drive transfer script at some point**
 - Action carried forwards
- 5 Past Events All
 - **EGM**
 - Handover:
 - **ACTION New Committee: Reach out to previous role holders if possible**
 - ML reports this is done
 - **ACTION New Committee: Complete canvas training**
 - ML has completed training
 - D has completed training
 - JA has completed training

- **Action completed**

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Future Events (*standing item*)

All

- **Break**
 - MG
 - ML suggests we look at buying the mixer size coke cans
- **Christmas Meal - Thursday 4th December**
 - MW reports we have sold out
 - MW has asked for 5 more
 - MW will send orders off tomorrow
 - **ACTION EW: 2 Week publicity for Saturday**
 - **ACTION ML: Make placecards (there is a generator on <https://tools.cssbham.com/>)**
 - **ACTION MW: Ask Green Man if they accept bank transfer**
- **League Tournament**
 - **ACTION SA/EW: Buy prizes**
 - There are enough people for 4 teams
- **Bar Crawl (30th January provisional)**
 - FT's plan:
 - 19:00-20:30: Flight Club
 - £9pp for darts
 - ML reports there is a limit on the number that can do darts
 - Booking £12pp
 - They have food
 - FT reports they get very busy on a Saturday and the crowd is middle aged
 - 20:30-21:00: Katie O'briens
 - Unsure on booking costs
 - We aren't guaranteed a table
 - 21:20-22:00: The Brasshouse
 - Booking fee info should be in the emails
 - £20 for Brasshouse
 - 22:00-23:00: Felsons
 - Online only allows up to 10 for online bookings
 - FT suggests we could do multiple bookings
 - **ACTION MW: Ticket request**
 - **Action carried forwards**
 - MW suggests tickets go out before Christmas
 - MG suggests last week of term
- **OSM Mapathon**
 - **ACTION OB: Complete 2 week publicity for Thursday**
 - **Action completed**
 - **ACTION MW: Complete 1 week publicity for OSM**
 - **ACTION SB: Email Tom to book Sloman**
- **Bletchley Park - Saturday 28th February**

- All forms submitted
 - Tickets to go on sale January 1st
 - Make clear in announcements that you can either bring a pack lunch or use the cafeteria
 - ML suggests doing an Imitation Game movie night
 - **ACTION OB: Write an application to the EPS culture fund**
 - **Imitation Game Movie Night**
 - Friday 20th February
 - **FOSDEM**
 - Reminder: Grants
 - OB reports that they are making progress
 - **Cross Platform Objective C Workshop**
 - **ACTION AB: Submit pre-prepared RA**
 - Action carried forwards
 - **ACTION AB: Find a date that works for him**
 - Action carried forwards
 - **Bad Film Collab (hackers)**
 - **CSS Hookers Collab**
 - MW reports they said no
 - FT reports they said it would be difficult to teach people the pattern
 - FT says that they offered to make a video
 - FT says that it can be hard to learn from videos so an in-person event might be easier to learn from
 - FT suggests an in-person event may be difficult as we do not have enough expert crocheters for instructing
 - JA asks how equipment would work
 - FT says we would probably have to provide equipment, which would be paid for by the participants
 - FT reports we would need around 1 needle per 4 attendees but everyone would need a hook
 - ML reports that poundland has hooks
 - MW suggests we get a grant
 - **ACTION OB: Do a grant application for materials (We did one for the plushes last year which can be repurposed)**
 - **ACTION FT: Create interest form**
- **Breast Cancer Awareness collab**
 - **ACTION SA: respond that we are happy to promote but not run (Instagram dm)**
 - Action carried forwards
- **NQ64 - Friday 28th November**
 - **ACTION MG: Do NQ64 1 week publicity**

- **SloLAN**
 - Tuesday 20th January
 - **ACTION MW: Reach out to VRSoc**
 - **Action carried forwards**
 - **ACTION EVERYONE: Think of anti-pizza stealing techniques**
 - Ideas:
 - Ask for memberships
 - Tickets
 - Pizza tokens
 - ML suggests numbering each token
 - ML suggests a pizza shaped token
 - **ACTION ML: Create pizza tokens**
 - **ACTION SB: Notify the school about drinks**
- **Board Games Night 2**
 - Monday 9th February
 - **ACTION SA: Make guild activity and submit pre-prepared RA**
 - **Action completed**
 - **ACTION MW: Catering form**
 - **Action completed**
 - **ACTION SB: Notify the school about drinks**
- **Hackathon**
 - MW reports the meeting with the school went well
 - Mo was not happy with externals
 - We will have full building access
 - 180 capacity
 - We can have the same number of security
 - We need 10 organisers/volunteers
 - Committee tickets will be released ahead of time
 - Todd suggested the school might have an extra £500
 - Also suggested reaching out to staff who are interested in the Hackathon
 - No more LG06a
 - MW suggests Sloman could be the quiet room
 - **ACTION OB: Do a grant (There is one from last year that can be repurposed, but bump up numbers)**
 - **ACTION OB: Write an application to the EPS culture fund (Deadline is 18th January)**

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Sponsor/Industry Update (*standing item*)

AB

- **Hastings Direct**
 - MW reports meeting went well
 - They are seemingly on board
- A new sponsorship doc has been put in the sponsorship channel
 - It has graphs
 - **ACTION EVERYONE: Review the new document**

8	Finance Report (<i>standing item</i>) <ul style="list-style-type: none"> • Most recent statement balance: £3,842.89 • Actual working balance: £3107.62 • Pending incomings <ul style="list-style-type: none"> ◦ Memberships ◦ Christmas Meal Tickets • Pending outgoings <ul style="list-style-type: none"> ◦ Ming Moon ◦ Halloween Quiz Drinks + Pizzas ◦ Break Snacks ◦ Hetzner ◦ Christmas Meal • TeX plushies <ul style="list-style-type: none"> ◦ 48 sold ◦ 2 remaining(?) • Grants <ul style="list-style-type: none"> ◦ Focussing on Bletchley, FOSDEM and possible Ball and pizza ◦ Send a message if you have grant ideas • There is a £210 discrepancy currently <ul style="list-style-type: none"> ◦ OB reports progress is being made but the cause of the discrepancy is still unclear 	OB
9	EDI Report (<i>standing item</i>) <ul style="list-style-type: none"> • ACTION SA: Do a Movember post <ul style="list-style-type: none"> ◦ Action carried forwards • ACTION SA: Write post for disability history month (by the end of next week) 	SA
10	Committee Suggestions (<i>standing item</i>) <ul style="list-style-type: none"> • New emoji competition <ul style="list-style-type: none"> ◦ ACTION SB: Compile list of lesser-used emojis <ul style="list-style-type: none"> ■ Action carried forwards • Ban Amrit from the kitchen <ul style="list-style-type: none"> ◦ ACTION AB: Respond <ul style="list-style-type: none"> ■ Action carried forwards 	MG
11	Any Other Business (<i>standing item</i>) <ul style="list-style-type: none"> • Thigh Highs <ul style="list-style-type: none"> ◦ ACTION RJ: Research thigh highs <ul style="list-style-type: none"> ■ Action carried forwards • Maddy's ideas: <ul style="list-style-type: none"> ◦ More Relaxed Social Events <ul style="list-style-type: none"> ■ ML suggests we do ice skating <ul style="list-style-type: none"> • ACTION ML: Investigate prices and booking <ul style="list-style-type: none"> ◦ MW suggests we run it week 10 <ul style="list-style-type: none"> ■ ACTION ML: Find prices for that day 	All

- ML reports we need numbers and then we can book
 - **ACTION SB: Create activity**
 - **Action carried forwards**
 - **ACTION MG: Ping SB**
 - ML suggests we do a save the date poster to put up for Christmas Light switch on
- **More Advertisement around the schools building/Instagram**
 - **ACTION RJ: Put weekly roundups on Instagram**
 - **Action cancelled**
 - ML suggests we make use of the CS atrium TV
 - **ACTION MW: Ask if can take over**
 - **Action carried forwards**
- **Committee Jumpers:**
 - **ACTION MW: Poll**
 - **Action carried forwards**
 - ML suggests we try and convince the school to put more money towards it

Actual start time	18:35 BST
Actual end time	19:55 BST
Duration	1 Hours 20 Minutes