

CSS Committee Meeting - Minutes

| | |
|------------|--|
| Location: | LG23 + Discord |
| Date: | Tuesday 18th November |
| Time: | 18:30 BST |
| Attendees: | Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Maddy Lardner (ML), Fearne Townsend (FT), Deji (D), Joseph Adams (JA), Oli Baker (OB) |

| | | |
|---|---|-----|
| 1 | Apologies | MW |
| | <ul style="list-style-type: none">• Rohit• Sumeet• Toby• Amrit• Albert | |
| 2 | Adoption of Previous Minutes | MG |
| | <ul style="list-style-type: none">• Minutes approved | |
| 3 | Matters Arising | All |
| | <ul style="list-style-type: none">• Movember• UoB STAR<ul style="list-style-type: none">○ ACTION M: Invite UoB STAR to a meeting<ul style="list-style-type: none">■ Action carried forwards | |
| 4 | Committee Handover | All |
| | <ul style="list-style-type: none">• Drive Transfers<ul style="list-style-type: none">○ Action TL: Find drive transfer script at some point<ul style="list-style-type: none">■ Action carried forwards | |
| 5 | Past Events | All |
| | <ul style="list-style-type: none">• EGM<ul style="list-style-type: none">○ Handover:<ul style="list-style-type: none">■ ACTION New Committee: Reach out to previous role holders if possible<ul style="list-style-type: none">• ML reports this is done■ ACTION New Committee: Complete canvas training<ul style="list-style-type: none">• ML has completed training• D has completed training• JA has completed training | |

- Action completed

| | | |
|---|---|-----|
| 6 | Future Events (<i>standing item</i>) | All |
| | <ul style="list-style-type: none"> • Break <ul style="list-style-type: none"> ○ MG ○ ML suggests we look at buying the mixer size coke cans • Christmas Meal - Thursday 4th December <ul style="list-style-type: none"> ○ MW reports we have sold out <ul style="list-style-type: none"> ■ MW has asked for 5 more ○ MW will send orders off tomorrow ○ ACTION EW: 2 Week publicity for Saturday ○ ACTION ML: Make placecards (there is a generator on https://tools.cssbham.com/) ○ ACTION MW: Ask Green Man if they accept bank transfer • League Tournament <ul style="list-style-type: none"> ○ ACTION SA/EW: Buy prizes ○ There are enough people for 4 teams • Bar Crawl (30th January provisional) <ul style="list-style-type: none"> ○ FT's plan: <ul style="list-style-type: none"> ■ 19:00-20:30: Flight Club <ul style="list-style-type: none"> ● £9pp for darts <ul style="list-style-type: none"> ○ ML reports there is a limit on the number that can do darts ● Booking £12pp ● They have food ● FT reports they get very busy on a Saturday and the crowd is middle aged ■ 20:30-21:00: Katie O'briens <ul style="list-style-type: none"> ● Unsure on booking costs ● We aren't guaranteed a table ■ 21:20-22:00: The Brasshouse <ul style="list-style-type: none"> ● Booking fee info should be in the emails ● £20 for Brasshouse ■ 22:00-23:00: Felsons <ul style="list-style-type: none"> ● Online only allows up to 10 for online bookings ● FT suggests we could do multiple bookings ○ ACTION MW: Ticket request <ul style="list-style-type: none"> ■ Action carried forwards ■ MW suggests tickets go out before Christmas <ul style="list-style-type: none"> ● MG suggests last week of term • OSM Mapathon <ul style="list-style-type: none"> ○ ACTION OB: Complete 2 week publicity for Thursday <ul style="list-style-type: none"> ■ Action completed ○ ACTION MW: Complete 1 week publicity for OSM ○ ACTION SB: Email Tom to book Sloman • Bletchley Park - Saturday 28th February | |

- All forms submitted
 - Tickets to go on sale January 1st
 - Make clear in announcements that you can either bring a packed lunch or use the cafeteria
 - ML suggests doing an Imitation Game movie night
 - **ACTION OB: Write an application to the EPS culture fund**
- **Imitation Game Movie Night**
 - Friday 20th February
- **FOSDEM**
 - Reminder: Grants
 - OB reports that they are making progress
- **Cross Platform Objective C Workshop**
 - **ACTION AB: Submit pre-prepared RA**
 - Action carried forwards
 - **ACTION AB: Find a date that works for him**
 - Action carried forwards
- **Bad Film Collab (hackers)**
- **CSS Hookers Collab**
 - MW reports they said no
 - FT reports they said it would be difficult to teach people the pattern
 - FT says that they offered to make a video
 - FT says that it can be hard to learn from videos so an in-person event might be easier to learn from
 - FT suggests an in-person event may be difficult as we do not have enough expert crocheters for instructing
 - JA asks how equipment would work
 - FT says we would probably have to provide equipment, which would be paid for by the participants
 - FT reports we would need around 1 needle per 4 attendees but everyone would need a hook
 - ML reports that Poundland has hooks
 - MW suggests we get a grant
 - **ACTION OB: Do a grant application for materials (We did one for the plushes last year which can be repurposed)**
 - ACTION FT: Create interest form
 - **Breast Cancer Awareness collab**
 - **ACTION SA: respond that we are happy to promote but not run (Instagram dm)**
 - Action carried forwards
 - **NQ64 - Friday 28th November**
 - **ACTION MG: Do NQ64 1 week publicity**

- **SloLAN**
 - Tuesday 20th January
 - **ACTION MW: Reach out to VRSoc**
 - Action carried forwards
 - **ACTION EVERYONE: Think of anti-pizza stealing techniques**
 - Ideas:
 - Ask for memberships
 - Tickets
 - Pizza tokens
 - ML suggests numbering each token
 - ML suggests a pizza shaped token
 - **ACTION ML: Create pizza tokens**
 - **ACTION SB: Notify the school about drinks**
- **Board Games Night 2**
 - Monday 9th February
 - **ACTION SA: Make guild activity and submit pre-prepared RA**
 - Action completed
 - **ACTION MW: Catering form**
 - Action completed
 - **ACTION SB: Notify the school about drinks**
- **Hackathon**
 - MW reports the meeting with the school went well
 - Mo was not happy with externals
 - We will have full building access
 - 180 capacity
 - We can have the same number of security
 - We need 10 organisers/volunteers
 - Committee tickets will be released ahead of time
 - Todd suggested the school might have an extra £500
 - Also suggested reaching out to staff who are interested in the Hackathon
 - No more LG06a
 - MW suggests Sloman could be the quiet room
 - **ACTION OB: Do a grant (There is one from last year that can be repurposed, but bump up numbers)**
 - **ACTION OB: Write an application to the EPS culture fund (Deadline is 18th January)**

| | | |
|---|--|----|
| 7 | Sponsor/Industry Update (<i>standing item</i>) | AB |
| | <ul style="list-style-type: none"> ● Hastings Direct <ul style="list-style-type: none"> ○ MW reports meeting went well ○ They are seemingly on board ● A new sponsorship doc has been put in the sponsorship channel <ul style="list-style-type: none"> ○ It has graphs ○ ACTION EVERYONE: Review the new document | |

| | | |
|----|--|-----|
| 8 | Finance Report (<i>standing item</i>) | OB |
| | <ul style="list-style-type: none"> • Most recent statement balance: £3,842.89 • Actual working balance: £3107.62 • Pending incomings <ul style="list-style-type: none"> ○ Memberships ○ Christmas Meal Tickets • Pending outgoings <ul style="list-style-type: none"> ○ Ming Moon ○ Halloween Quiz Drinks + Pizzas ○ Break Snacks ○ Hetzner ○ Christmas Meal • TeX plushies <ul style="list-style-type: none"> ○ 48 sold ○ 2 remaining(?) • Grants <ul style="list-style-type: none"> ○ Focussing on Bletchley, FOSDEM and possible Ball and pizza ○ Send a message if you have grant ideas • There is a £210 discrepancy currently <ul style="list-style-type: none"> ○ OB reports progress is being made but the cause of the discrepancy is still unclear | |
| 9 | EDI Report (<i>standing item</i>) | SA |
| | <ul style="list-style-type: none"> • ACTION SA: Do a Movember post <ul style="list-style-type: none"> ○ Action carried forwards • ACTION SA: Write post for disability history month (by the end of next week) | |
| 10 | Committee Suggestions (<i>standing item</i>) | MG |
| | <ul style="list-style-type: none"> • New emoji competition <ul style="list-style-type: none"> ○ ACTION SB: Compile list of lesser-used emojis <ul style="list-style-type: none"> ■ Action carried forwards • Ban Amrit from the kitchen <ul style="list-style-type: none"> ○ ACTION AB: Respond <ul style="list-style-type: none"> ■ Action carried forwards | |
| 11 | Any Other Business (<i>standing item</i>) | All |
| | <ul style="list-style-type: none"> • Thigh Highs <ul style="list-style-type: none"> ○ ACTION RJ: Research thigh highs <ul style="list-style-type: none"> ■ Action carried forwards • Maddy's ideas: <ul style="list-style-type: none"> ○ More Relaxed Social Events <ul style="list-style-type: none"> ■ ML suggests we do ice skating <ul style="list-style-type: none"> • ACTION ML: Investigate prices and booking <ul style="list-style-type: none"> ○ MW suggests we run it week 10 ■ ACTION ML: Find prices for that day | |

- ML reports we need numbers and then we can book
 - **ACTION SB: Create activity**
 - **Action carried forwards**
 - **ACTION MG: Ping SB**
 - ML suggests we do a save the date poster to put up for Christmas Light switch on
- **More Advertisement around the schools building/Instagram**
 - **ACTION RJ: Put weekly roundups on Instagram**
 - **Action cancelled**
 - ML suggests we make use of the CS atrium TV
 - **ACTION MW: Ask if can take over**
 - **Action carried forwards**
- **Committee Jumpers:**
 - **ACTION MW: Poll**
 - **Action carried forwards**
 - ML suggests we try and convince the school to put more money towards it

Actual start time 18:35 BST

Actual end time 19:55 BST

Duration 1 Hours 20 Minutes