

CSS Committee Meeting - Minutes

Location:	LG23 + Discord
Date:	Monday 3rd November
Time:	18:00 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Maddy Lardner (ML), Albert Waldron (AW), Joe Adams (JA), Evie Wilson (EW), Sumeet Brar (SB), Fearne Townsend (FT), Toby Landells (TL), Sabrina Ahmad (SA), Oli Baker (OB), Amrit Bhogal (AB), Mahima Gupta (M)

1	Apologies	MW
	•	
2	Adoption of Previous Minutes	MG
	• Minutes approved	
3	Matters Arising	All
4	Committee Handover	All
	• Drive Transfers	
	○ Action TL: Find drive transfer script at some point	
	■ Action carried forwards	
5	Past Events	All
	• Welcome Week	
	○ Ming Moon	
	■ ACTION FT: Complete SGF for 'deposit'	
	• Action carried forwards	
	• EGM	
	○ ACTION MW: Do a poll for a new meeting time	
	■ Action completed	
	■ https://lettucemeet.com/l/PEajA	
	■ MW reports that voting site issues have been resolved	
	■ Handover:	
	• MW reports that drive and calendar access is complete	
	• Discord access will be given when minutes are approved	
	• ACTION New Committee: Reach out to previous	

role holders if possible

- **ACTION New Committee: Complete canvas training**
- **Halloween Quiz - Thursday 30th October**
 - MW reports that it went well - 100 or so attendees
 - Pizza:
 - MW reports that we barely had enough pizza possibly because of people sneaking in
 - ML asks if there's any better way to do this
 - MG reports we used raffle tickets for the Hackathon
 - MW suggests member only pizza
 - MG thinks that people would be angry but it could be an idea
 - AW reports that many members only buy membership when big events are
 - ML reports the sport socs often sell memberships mainly at the start of the year
 - AB suggests we use discord to check who is a member
 - OB reports the guild may not like this
 - MG suggests seconds be members only
 - JA reports that it was nice
 - AW enjoyed the cheese vs service station
 - ML reported that it can be quite intimidating for people who don't know many people going
 - ML suggests an individual sign up so they can be made into groups
 - FT reports that a number of people asked at the front about joining and finding teams
 - SA suggests recruitment posters
 - MG suggests a table for individuals and pairs
 - MW reports that expenses are in progress
 - ML reports that it would have been better if we were able to shorten the breaks due to marking

6

Future Events (*standing item*)

All

- **Break**
 - MG, EW, MW potentials
- **Christmas Meal - Thursday 4th December**
 - MW reports budget approved, tickets tomorrow
 - MW has put some info on the guild page
 - **ACTION RJ: Do publicity for tomorrow**
 - Attendees: plenty
 - ML asks if the set menu may mean that people who are more picky may not want to come
- **League Tournament**

- EW reports that publicity should go out on the 6th November
 - **ACTION RJ: Make League publicity**
 - Prizes:
 - EW reports we will be buying cleaning products
- **Bar Crawl (January)**
 - FT's plan:
 - 19:00-20:30: Flight Club
 - £9pp for darts
 - ML reports there is a limit on the number that can do darts
 - Booking £12pp
 - They have food
 - FT reports they get very busy on a Saturday and the crowd is middle aged
 - **ACTION FT: Confirm if there is a booking fee**
 - 20:30-21:00: Katie O'briens
 - Unsure on booking costs
 - 21:20-22:00: The Brasshouse
 - 22:00-23:00: Felsons
 - Online only allows up to 10 for online bookings
 - **ACTION MW: Ticket request**
 - Action Carried Forwards
 - **ACTION MW: Buy Pterabyte stickers**
 - Action Cancelled
 - MG suggests we do a test crawl
- **OSM Mapathon**
 - Thursday 27th November
 - MW reports RA is submitted
 - MG suggests no pizza
- **Bletchley Park - Saturday 28th February**
 - **ACTION MW: Book coach**
 - Action completed
 - We have a quote
 - MW reports that Bletchley say max 80 people
- **FOSDEM**
 - Reminder: Grants
- **Cross Platform Objective C Workshop**
 - **ACTION AB: Submit pre-prepared RA**
 - Action carried forwards
 - **ACTION AB: Find a date that works for him**
 - Action carried forwards
- **Bad Film Collab (hackers)**
 - SA will speak to them again on Thursday
- **CSS Hookers Collab**
 - MW reports they have not replied

- **Breast Cancer Awareness collab**
 - ACTION SA: respond that we are happy to promote but not run (Instagram dm)
 - Action carried forwards
- **NQ64 - Friday 28th November**
 - ACTION MW: Send pre-prepared RA
 - Action completed
 - AW asks if we are doing a walking train
 - MW suggests we should
 - **ACTION MW: Make a poll for who will be coming**
- **SloLAN**
 - Week 1 Sem 2
 - **ACTION EW: Reach out to VGS**
 - **ACTION MW: Reach out to VRSoc**
 - **ACTION EW: Reach out to E-Sports**
 - **ACTION TL: Make guild activity and submit pre-prepared RA**
 - **ACTION MW: Catering form**
- **Board Games Night 2**
 - Week 4 Sem 2
 - **ACTION SA: Make guild activity and submit pre-prepared RA**
 - **ACTION MW: Catering form**

7	Sponsor/Industry Update (<i>standing item</i>)	AB
	<ul style="list-style-type: none"> ● Hastings Direct ● No updates 	
8	Finance Report (<i>standing item</i>)	OB
	<ul style="list-style-type: none"> ● Most recent statement balance: £2,860.44 ● Actual working balance: £2055.24 ● Pending incomings <ul style="list-style-type: none"> ○ Memberships ● Pending outgoings <ul style="list-style-type: none"> ○ Ming Moon ○ Halloween Quiz Drinks + Pizzas ● TeX plushies <ul style="list-style-type: none"> ○ 48 sold ○ 2 remaining(?) <ul style="list-style-type: none"> ■ MW suggests we leave the unclaimed ones for now ● There is a £210 discrepancy currently 	
9	EDI Report (<i>standing item</i>)	SA
	<ul style="list-style-type: none"> ● SA reports there are no upcoming events 	
10	Committee Suggestions (<i>standing item</i>)	MG
	<ul style="list-style-type: none"> ● New emoji competition <ul style="list-style-type: none"> ○ ACTION SB: Compile list of lesser-used emojis <ul style="list-style-type: none"> ■ Action carried forwards 	

- Ban Amrit from the kitchen
 - ACTION AB: Respond
 - Action carried forwards
- Add an emoji to the Announcements channel name
 - ACTION MW: Respond
 - Action completed
- CSS gets Boba
 - ACTION MW: Respond
 - Action completed
- Holographic TeX sticker for completing the TeX sticker collection
 - ACTION JA: Respond
 - Action completed
- Change the starboard reaction emoji to pregnant man emoji
 - ACTION EW: Say no

11	Any Other Business (<i>standing item</i>)	All
	<ul style="list-style-type: none"> • Thigh Highs <ul style="list-style-type: none"> ○ ACTION RJ: Research thigh highs <ul style="list-style-type: none"> ■ Action carried forwards • Maddy's ideas: <ul style="list-style-type: none"> ○ Combined PGT & PGR Mixer <ul style="list-style-type: none"> ■ JA and ML have had a discussion on this ○ More Frequent Weekly Events ○ Advent of Code (Christmas Challenge) <ul style="list-style-type: none"> ■ MG reports it will only be 12 days this year ○ More Relaxed Social Events <ul style="list-style-type: none"> ■ ML suggests we do ice skating <ul style="list-style-type: none"> ● ACTION ML: Investigate prices and booking ■ AW suggests christmas market trip ○ Member Feedback <ul style="list-style-type: none"> ■ ACTION MW: Do poll on whether to have the ball before or after Easter <ul style="list-style-type: none"> ● MG suggests we add a warning saying the poll is not binding ● Exams start 2 weeks after the end of Easter ○ More Advertisement around the schools building/Instagram <ul style="list-style-type: none"> ■ ACTION RJ: Put weekly roundups on Instagram ■ MW reports Christmas Meal save the date on Instagram ■ ML suggests we make use of the CS atrium TV <ul style="list-style-type: none"> ● ACTION MW: Talk to Jack 	

Actual start time	18:05 BST
Actual end time	19:07 BST
Duration	1 Hours 2 Minutes

