

# CSS Committee Meeting - Minutes

Location:	LG23 + Zoom
Date:	Monday 13th October
Time:	18:00 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Toby Landells (TL), Oli Baker (OB), Jhundon Mendi (JM), Evie Wilson (EW), Fearne Townsend (FT), Mahima Gupta (M)

1	Apologies	MW
	<ul style="list-style-type: none"> <li>• Amrit</li> <li>• Sabrina</li> </ul>	
2	Adoption of Previous Minutes	MG
	<ul style="list-style-type: none"> <li>• Minutes adopted</li> </ul>	
3	Matters Arising	All
4	Committee Handover	All
	<ul style="list-style-type: none"> <li>• <b>Drive Transfers</b> <ul style="list-style-type: none"> <li>○ <b>Action TL: Find drive transfer script at some point</b> <ul style="list-style-type: none"> <li>■ <b>Action in progress</b></li> </ul> </li> </ul> </li> </ul>	
5	Past Events	All
	<ul style="list-style-type: none"> <li>• <b>Hackathon?</b> <ul style="list-style-type: none"> <li>○ <b>Valyfy</b> <ul style="list-style-type: none"> <li>■ <b>ACTION MW: Contact guild</b> <ul style="list-style-type: none"> <li>• Action carried forwards</li> </ul> </li> </ul> </li> </ul> </li> <li>• <b>BBQ</b> <ul style="list-style-type: none"> <li>○ <b>ACTION SA: Put training on SGF</b> <ul style="list-style-type: none"> <li>■ <b>ACTION CARRIED FORWARDS</b></li> <li>■ CBA</li> </ul> </li> </ul> </li> <li>• <b>Welcome Week</b> <ul style="list-style-type: none"> <li>○ <b>Ming Moon</b> <ul style="list-style-type: none"> <li>■ <b>ACTION FT: Complete SGF for 'deposit'</b> <ul style="list-style-type: none"> <li>• Action carried forwards</li> </ul> </li> </ul> </li> </ul> </li> </ul>	
6	Future Events ( <i>standing item</i> )	All
	<ul style="list-style-type: none"> <li>• <b>Break</b> <ul style="list-style-type: none"> <li>○ <b>ACTION EW: Submit RA</b></li> </ul> </li> </ul>	

- Action cancelled
- **Halloween Quiz - Thursday 30th October**
  - ACTION MG: Get baby pictures
    - Action carried forwards
    - Will set up poll
  - MW reports stickers have arrived
  - MW reports we have 17 beers and 90 Kopparbergs
  - **ACTION MW: Buy alcohol**
  - **ACTION RJ: 2 week publicity for Thursday, delegate if necessary**
  - **ACTION MG: Poll for costume judges**
- **EGM - Wednesday 22nd October**
  - First year rep, PGT rep, PGR rep, Hackathons officer
  - MW reports we have 4 first year candidates and 1 for every other role
  - Auth code is pinned in the EGM committee channel
  - **ACTION V: Email guild to step down as interim first year**
    - Action complete
  - **ACTION RJ: Publicity**
    - Action carried forwards
- **Christmas Meal - Thursday 4th December**
  - MW has emailed to check if we can still do 2 courses
    - The physical menu does not have 2 courses
  - MW proposes £5-10 subsidy
    - TBC when confirmed prices are received
- **League Tournament**
  - Mid to late November
    - Week commencing 17th
  - Online
  - **ACTION EW: Create Team VC's and Online Gaming category**
  - **ACTION EW: Create sign-up form**
    - Option for individuals and teams
    - Rank balancing as yet undetermined
    - Release in a couple weeks
  - EW has obtained VGS and E-Sports participation
  - TL reports we may not be able to SwiftPlay
  - **ACTION MW: Submit pre-prepared RA**
    - Action Complete
- **Bar Crawl**
  - Provisionally Saturday 15th November
  - FT's plan:
    - 19:00-20:30: Flight Club
      - £9pp for darts
      - Booking £12pp
    - 20:30-21:00: Katie O'briens

	<ul style="list-style-type: none"> <li>● Unsure on booking costs</li> <li>■ 21:20-22:00: The Brasshouse</li> <li>■ 22:00-23:00: Felsons</li> <li>● Online only allows up to 10 for online bookings</li> <li>○ <b>ACTION MW: RA and ticket request</b></li> <li>○ <b>ACTION MW: Buy Pterabyte stickers</b></li> <li>● <b>OSM Mapathon</b></li> <li>○ Thursday 27th November</li> </ul>	
7	Sponsor/Industry Update ( <i>standing item</i> )	AB
	<ul style="list-style-type: none"> <li>● <b>Hastings Direct</b> <ul style="list-style-type: none"> <li>○ <b>ACTION HP: Redirect Hastings Direct to Amrit</b></li> <li>■ <b>Action carried forwards</b></li> </ul> </li> </ul>	
8	Finance Report ( <i>standing item</i> )	OB
	<ul style="list-style-type: none"> <li>● <b>Most recent statement balance: £2,474.59</b></li> <li>● <b>Actual working balance: £1,447.51</b></li> <li>● <b>Pending incomings</b> <ul style="list-style-type: none"> <li>○ Memberships</li> </ul> </li> <li>● <b>Pending outgoings</b> <ul style="list-style-type: none"> <li>○ Stickers</li> <li>○ Ming Moon</li> </ul> </li> <li>● <b>TeX plushies</b> <ul style="list-style-type: none"> <li>○ 48 sold</li> <li>○ 2 remaining(?)</li> <li>■ <b>ACTION JM: Contact people who have not collected tex plush</b> <ul style="list-style-type: none"> <li>● <b>Action complete</b></li> <li>● JM reports no replies as yet from the 4 who have not collected</li> </ul> </li> </ul> </li> </ul>	
9	EDI Report ( <i>standing item</i> )	SA
	<ul style="list-style-type: none"> <li>● <b>ACTION SA: Write Black History Month post</b> <ul style="list-style-type: none"> <li>○ <b>Action carried forwards</b></li> </ul> </li> </ul>	
10	Committee Suggestions ( <i>standing item</i> )	MG
	<ul style="list-style-type: none"> <li>● <b>New emoji competition</b> <ul style="list-style-type: none"> <li>○ <b>ACTION SB: Compile list of lesser-used emojis</b> <ul style="list-style-type: none"> <li>■ <b>Action carried forwards</b></li> </ul> </li> </ul> </li> <li>● <b>New tex sticker for the hackathon</b> <ul style="list-style-type: none"> <li>○ <b>ACTION MW: Ask Kate for a design</b> <ul style="list-style-type: none"> <li>■ <b>Action complete</b></li> <li>■ Kate said she would start drafting in January</li> </ul> </li> </ul> </li> <li>● <b>Quarter Zips?????</b> <ul style="list-style-type: none"> <li>○ Makes it harder to get a bulk discount</li> <li>○ MG suggests no</li> <li>○ <b>ACTION EW: Say no</b></li> </ul> </li> </ul>	

■ Action complete

11 Any Other Business (*standing item*) All  
•

**Actual start time** 18:09 BST

**Actual end time** 18:51 BST

**Duration** 0 Hours 42 Minutes